

Office Copy

Application for Change in Client Master (To be Filled in CAPITAL letters only)

To,  
SHAREKHAN LIMITED  
**Registered Office Address** : The Ruby, 18th Floor, 29 Senapati Bapat Marg, Dadar (West), Mumbai – 400 028,  
Maharashtra, INDIA Tel: 022 - 6750 2000 I Fax: 022 - 2432 7343 I Website: https://www.sharekhan.com  
**Correspondence Office Address** : 10th Floor, Gigaplex Bldg. No. 9, Raheja Mindspace, Airoli Knowledge Park Rd,  
MSEB Staff Colony, TTC Industrial Area, Airoli, Navi Mumbai, Maharashtra 400708, India. Tel: 022 - 61169000/ 61150000;  
Fax no. 61169699 • DP ID IN300513 / 12036000 • DP SEBI REG. NO. IN-DP-365-2018 • For inquires & queries email at dpcall@sharekhan.com

Client Name

Contact No.

Date:

Dear Sir,  
Please make necessary change/add in my/our client account as per details given below, (PLEASE TICK APPROPRIATE OPTION TO MAKE NECESSARY CHANGES)

Trading Code:		PAN No:	
NSDL DP ID-IN300513 Client ID		CDSL DP ID-12036000 BO ID	
CHANGE TO BE EFFECTED IN :		Trading Account Depository Account Trading + Depository Account	
Name of 1st Holder		Name Middle Name Surname	
Name of 2nd Holder			
Name of 3rd Holder			

Permanant Address :

(Certified copy of OVD or equivalent e-document of OVD or OVD obtained through digital KYC process needs to be submitted (anyone of the following OVDs)

☐ A- Passport Number

☐ B- Voter ID Card

☐ C- Driving Licence

☐ D- NREGA Job Card

☐ E - National Population Register Letter

☐ F - Proof of Possession of Aadhaar

☐ G - E-KYC Authentication

☐ H- Offline verification of Aadhaar

Line 1\*

Line 2

Line 3

District\* Pin / Post Code\* City / Town / Village\* State

Country

Correspondence Address :

☐ same as above Certified copy of any of the proof of Address (PoA) as per the check list provided .

☐ A - Passport Number

☐ B - Voter ID Card

☐ C - Driving Licence

☐ D - NREGA Job Card

☐ E - National Population Register Letter

☐ F - Proof of Possession of Aadhaar

☐ G - E-KYC Authentication

☐ H - Offline verification of Aadhaar

☐ I - Deemed Proof of Address

Line 1\*

Line 2

Line 3

District\* Pin / Post Code\* City / Town / Village\* State

Country

CONTACT DETAILS (All communications will be sent on provided Mobile no. / Email-ID)

Tel. No.		Fax No.	
Mobile Number Declaration		Mobile Number Declaration	
Email ID Declaration		Email ID Declaration	

BANK DETAILS (Proof required)

Update Bank in Mutual Fund Update the Given Bank A/C as Default / Future Transaction

Bank Name

Bank A/c No. Type of A/c

MICR No. IFSC Code

Branch Address

DP Details (Proof to be submitted for same)		Default Option	
LINK DP ID DP NAME CLIENT ID			
Update PAN / DOB. 1st Holder 2nd Holder 3rd Holder			
Update Aadhaar/UID 1st Holder 2nd Holder 3rd Holder			

Signature		Signature		Signature	
1st Holder		2nd Holder		3rd Holder	
NOTE: 1. Please furnish proper supporting proofs for change in Client master. 2. Please submit the same in duplicate for acknowledgment. 3. If changes are to be done in DP-then all holder as per DP A/c must sign the documents . 5. *Family to strictly includes spouse, dependent- children and dependent parents only. Kindly tick relevant option)					
For Office Use Only		BRANCH STAMP		HO STAMP	
Scrutiny Emp Code					
Data Entered By					
Verified By					
Reference No.					

For any grievance/dispute, please contact Sharekhan Ltd. at the above mentioned Registered/Correspondence office address or e-mail at igc@sharekhan.com or contact at 022- 41523200 / 61151111 • Compliance Officer - Mr. Joby John Meledan - Email complianceofficer@sharekhan.com Contact No. 022-62263303